



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll in the Certified Canada Structural Engineering Compliance with CSA Standards program to further strengthen my expertise in structural design and regulatory compliance, and I would like to gain your approval to attend this program. By attending this program, I will develop advanced capabilities in applying Canada's structural design standards, interpreting National Building Code requirements, and ensuring consistent compliance across complex projects, enabling me to help our organization to deliver safer, more reliable, and audit-ready engineering outcomes.

Led by Laith Hajsaid, a highly accomplished structural engineering expert, this program will equip me with practical, end-to-end knowledge across the structural engineering lifecycle—from design and analysis to inspection, quality assurance, and certification. Through real-world case studies and applied sessions, I will enhance my ability to manage load assessment, seismic and wind design considerations, and compliance documentation. Some of the key skills this program will bring include:

- CSA Standards Application & Integration
- NBCC Compliance Alignment
- Limit States Design & Load Analysis
- Seismic & Wind Load Design Expertise
- Structural Modeling & Design Validation
- Inspection, QA & NDT Implementation
- Risk Identification & Compliance Mitigation

I believe these skillsets will prove invaluable to me and you can be assured that after attending this online program, I will be able to contribute more effectively in managing complex structural engineering requirements more effectively and deliver compliant, high-performance projects while reducing risks, rework, and regulatory exposure. I strongly believe that the key skills that I will gain from this program will also significantly enhance our credibility and stakeholder's trust.

I look forward to your approval to participate in this virtual training program.

Sincerely,
Your Name