



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll in the Australia Mental Health Regulations and Compliance program to further strengthen my understanding of Australia's mental health legal framework, regulatory obligations, and clinical governance requirements. By attending this program, I will enhance my capability to ensure our services remain fully compliant with Mental Health Acts, human rights requirements, and regulatory expectations, while reducing organisational and professional risk. This program will also strengthen my ability to make legally defensible decisions, manage regulatory scrutiny, and ensure our practices align with national compliance, safety, and governance standards.

Led by Alex Wilson, an Accredited Mental Health Social Worker and Leader, this program will provide me with advanced insight into mental health law, compliance, and governance. It covers critical areas including lawful admission, detention, and treatment powers, capacity and consent requirements, tribunal and regulatory oversight, privacy and confidentiality obligations, incident reporting, and clinical governance accountability. The program also examines incident response, regulator engagement, and compliance in complex environments such as forensic interfaces, child protection systems, and telehealth delivery. Some of the key skills this program will bring include:

- Mental Health Acts Compliance
- Lawful Treatment Application
- Implementing Least Restrictive Care Principles
- Assessing Capacity and Managing Consent
- Upholding Human Rights in Clinical Practice
- Managing Psychosocial Safety

I believe these skillsets will be invaluable to me, and you can be assured that after attending this online program, I will be better equipped to strengthen our compliance capability, reduce regulatory and legal risk, and ensure our services meet the highest standards of lawful and accountable mental health practice. The specialised knowledge gained will enhance our organisational governance, improve our readiness for regulatory scrutiny, and support safe, compliant, and high-quality service delivery.

I look forward to gaining your approval to attend this virtual training program.

Sincerely,
Your Name