



Chartered Institute of  
Professional Certifications  
1006 N Rexford Street  
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll to the Ireland HR Employment Law program to further enhance my knowledge in Ireland's employment and labour legislative framework and I would like to gain your approval to attend this program. By attending this program, it will strengthen my overall knowledge in navigating the complex landscape of Irish employment law which will enable me to formulate stringent HR policies and robust strategies for compliance and regulatory framework to ensure workplace safety and employment standards are at par.

Led by Grainne Gleeson, a renowned employment law expert, this program will help me to effectively identify, mitigate, and resolve employment related disputes and conflicts, ensuring legal compliance. The certified program will empower me with a clear and comprehensive understanding of the laws and regulations governing employment in Ireland. By participating in this program, I will gain valuable insights into handling workplace disputes, managing employee relations, and implementing legally compliant HR practices. Some of the key skills this program will bring include:

- Irish Employment Legislation And HR Compliance
- Employment Contracts
- Terms of Employment (Information) Act
- Unfair Dismissals Act
- Employment Equality Act
- TUPE Regulations
- Health, Safety, and Welfare at Work Act
- Workplace Grievances
- Employment Law Audits & Investigations

I believe these skillsets will prove invaluable to me and you can be assured that after attending this online program, I will be able to contribute even further to our organization's commitment to implement legally compliant and employee friendly HR policies and strategies. I strongly believe that the key skills that I will gain from this program will also significantly enhance our team's performance and organizational credibility.

I look forward to gaining your approval to attend this online program.

Sincerely,  
Your Name