



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll in the Certified International Finance Reporting Standards Specialist (CIFRS™) program to further strengthen my expertise in International Financial Reporting Standards and I seek your approval to attend this program. By attending this program, I will gain practical capabilities in applying IFRS requirements complex accounting standards, strengthening financial reporting quality, and enhancing compliance with global reporting frameworks. The program will enhance my ability to apply professional judgement to help our organization in improving disclosure quality while support transparent and reliable financial reporting.

Led by Supinder Babra, a recognized expert in financial reporting and IFRS implementation, this program provides advanced training in the practical application of IFRS standards, financial statement preparation, consolidation, and financial reporting governance. The knowledge gained will strengthen my ability to enhance reporting accuracy, ensure regulatory compliance, and support sound financial decision-making. These capabilities will enable me to contribute more effectively to financial transparency, stakeholder confidence, and the overall integrity of our organization's reporting framework. Some of the key skills and knowledge this program will bring include:

- IFRS Financial Reporting Frameworks
- Revenue Recognition and Financial Instruments
- Consolidation and Group Reporting
- Financial Statement Presentation and Disclosure
- Fair Value Measurement and Tax Accounting
- Financial Reporting Compliance and Governance

I believe these skillsets will be highly valuable, and you can be assured that after completing this program, I will contribute more effectively to our organization's financial reporting, compliance, and governance objectives. The advanced competencies gained will further enhance reporting quality, regulatory compliance, and stakeholder confidence.

I look forward to gaining your approval to attend this online program.

Sincerely,
Your Name