Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I am writing to request your approval to enroll in the Certified Enterprise Architecture, Systems Integration and Technology Governance Leader program. This program will sharpen my ability to align technology investments with business priorities, optimize our enterprise systems, and reinforce sound technology governance. With these capabilities, I will be equipped to pinpoint architectural inefficiencies, resolve integration challenges, and make better-informed technology decisions, directly helping our organization cut unnecessary costs, improve operational efficiency, and raise the success rate of our digital transformation initiatives.

The program is led by Harshender Singh Chhabra, an enterprise architecture and technology transformation expert with over 28 years of international experience. Under his guidance, I will build practical expertise in assessing application portfolios, eliminating redundant systems, managing technical debt, and prioritizing legacy modernization initiatives. I will also gain a deeper command of systems integration, API governance, architecture assurance, and technology investment management, enabling me to recommend more cost-effective solutions, minimize integration risks, and strengthen governance and accountability across our organization. Key skills I will gain include:

- Enterprise Architecture Strategy and Business–IT Alignment
- Application Rationalization and Technical Debt Assessment
- Legacy Modernization and Transformation Roadmapping
- Systems Integration, API Governance and Interoperability
- Architecture Decision Rights, Assurance and Technology Risk
- Technology Investment Prioritization and Value Realization

These capabilities will deliver a clear return for both my professional development and our organization. Upon completing the program, I will be ready to identify application redundancies, recommend cost-effective modernization strategies, and optimize technology spending, helping us reduce unnecessary costs, mitigate operational risks, and improve business performance. I will also share the program's practical frameworks and key insights with colleagues, extending the value of this investment well beyond my own role and strengthening our organization's enterprise architecture, systems integration, and technology governance capabilities.

Thank you for considering this request. I would welcome the opportunity to discuss it further and look forward to your approval to attend this online program.

Sincerely,
Your Name