Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I am writing to request your approval to attend the UK Modern Slavery Act Regulations and Compliance program. Under Section 54 of the UK Modern Slavery Act 2015, qualifying organizations must publish annual modern slavery statements, and weak or unsupported disclosures can expose us to stakeholder scrutiny and reputational damage. This program will sharpen my ability to interpret statutory obligations, assess supply chain risks, and apply rigorous human rights due diligence, enabling me to elevate our compliance practices and build effective safeguards against exploitation.

Led by Vicki Prais and Dr. Felicity Gerry (King's Counsel), two distinguished international human rights and modern slavery law experts, this program combines authoritative regulatory insight with practical compliance strategies. I will build expertise in identifying compliance gaps, tightening supplier controls, and implementing effective remediation measures—skills that will enhance our statutory reporting, reinforce governance practices, and strengthen corporate accountability. Key competencies I will develop include:

- UK Modern Slavery Act 2015 and Section 54 compliance obligations
- Board reporting and documented compliance accountability
- Forced labor, trafficking, and supplier-risk indicators
- Proportionate due diligence and robust procurement safeguards
- Supplier escalation, remediation, and corrective-action follow-up
- Evidence-supported modern slavery statement preparation
- Internal investigations and prioritized compliance planning

I am confident this program will deliver tangible value to both my professional development and our organization. I will apply the learning immediately to close compliance gaps, strengthen supplier safeguards, and improve statutory reporting. I will also develop a 30/60/90-day compliance improvement plan and share key insights with colleagues. By tracking compliance gaps resolved, supplier risks assessed, and corrective actions completed, we will be able to demonstrate measurable gains in regulatory readiness and maximize the return on this training investment.

I would greatly appreciate your approval to attend this online program, which will enable me to help strengthen our organization's modern slavery compliance framework and deliver measurable improvements in supplier oversight and corporate risk management.

Sincerely,
Your Name