Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll in the Australia Corporate Taxation Laws, Regulations and Compliance program to further enhance my knowledge in Australia's taxation law and I would like to gain your approval to attend this program. By attending this program, it will strengthen my overall knowlegde in the latest development of Australia's taxation system and help our organization to stay compliance with Australia's tax regulation.

Led by Sally-Ann Joseph, an internationally acclaimed tax expert, professor and author, this program will also help me to navigate the legislations framework and appropriate tax theory and policies to make corporate financing decisions. The program will cover impactful best practice and theories that will improve my knowledge on performing compliance reporting obligations, anti-avoidance measures and tax dispute resolution options. Some of the key skills this program will bring include:

- Australia Tax System Navigation
- Tax Compliance Requirements
- Tax Planning Strategies
- Recent Australia Tax Reforms
- International Taxation Law
- Complex Tax Theory And Policies
- Tax Risk And Governance

I believe these skillsets will prove invaluable to me and you can be assured that after attending this online program, I will be able to contribute even further to our organization's corporate tax compliance framework particularly in managing our organizaiton's tax risk and governance. I strongly believe that the key skills that I will gain from this program will also significantly enhance our performance and team credibility.

I look forward to gaining your approval to attend this online program.

Sincerely,
Your Name