



Chartered Institute of  
Professional Certifications  
1006 N Rexford Street  
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll the Chartered ESG Investment Manager (CEIM™) program to further enhance my ESG investment skills and I would like to gain your approval to attend this program. By attending this accredited program, I will learn how to analyze and integrate ESG factors into our investment decision-making processes, helping us identify companies with strong ESG practices and positioning ourselves at the forefront of the rapidly growing sustainable investment industry.

Led by Navin Rauniar, an ESG investment expert and Chair of the ESG/Climate Working Group, this program will help me to make ESG investment decisions that align with our organization's sustainability and environmental values and practices. Some of the key skills this program will bring include:

- ESG Investment Strategies
- ESG Risk Management
- Sustainable Investment Framework
- ESG Investment Performance Measurement
- Greenwashing Analysis
- ESG Financial Performance
- ESG Reporting

I believe these skillsets will prove invaluable to me and you can be assured that after attending this online program, I will be able to contribute further to our organization's sustainable development projects by building robust ESG framework to our investment processes. In addition, this program will allow me to earn the Chartered ESG Investment Manager (CEIM™) designation which I believe will significantly add high value to our organization and team's credibility.

I look forward to gaining your approval to attend this online program.

Sincerely,  
Your Name