



Chartered Institute of  
Professional Certifications  
1006 N Rexford Street  
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll in the 'Managing Construction Delay, Impact Claims and Dispute Management Program' to further enhance my knowledge in Canada's construction law in managing construction delay claims and I would like to gain your approval to attend this program. By attending this program, it will strengthen my overall knowledge in the latest development of Canada's legislation to help your organization to mitigate and better manage any delay and disruption claims to our construction project.

Led by Howard Krupat, a highly-regarded construction legal expert, this program will help me to effectively identify, mitigate, and resolve issues pertaining to delays claims in construction projects, ensuring legal compliance. The certified program will empower me with a clear and comprehensive understanding of the laws and regulations governing construction delays in Canada. This will help us address manage project delays, claims and damages when a project is delayed or disrupted and quantifying losses in the claims process. Some of the key skills this program will bring include:

- Canada Construction Law
- Contract Interpretation
- Construction Delay Claims
- Dispute Resolution Processes
- Construction Liens Claims
- Construction Lien Act
- Dispute Adjudication Regime
- Construction Projects Insolvencies

I believe these skillsets will prove invaluable to me and you can be assured that after attending this online program, I will be able to contribute even further to our organization's commitment to building regulatory goals and compliance practices, especially by aligning our construction projects with Canada's construction laws, particularly in the management of project delays. I strongly believe that the key skills that I will gain from this program will also significantly enhance our performance and team credibility.

I look forward to gaining your approval to attend this virtual training program.

Sincerely,  
[Your Name]